

KERN COUNTY EMERGENCY COUNCIL & KERN OPERATIONAL AREA ADVISORY COMMITTEE

JUNE 25, 2018 8:30 A.M. TO 10:00 A.M.
Kern County Public Health Department
1800 Mount Vernon Avenue, Bakersfield CA 93306

SUMMARY OF PROCEEDINGS

1. **CALL MEETING TO ORDER, BRIAN MARSHALL, EMERGENCY COUNCIL – CHAIR** – The meeting was called to order at 8:48 a.m.

- a. Welcome and opening remarks – Chief Marshall welcomed meeting participants.
- b. Self-introductions –

Emergency Council

Voting Members:

- Fiscal/Policy Analyst Kaler Ayala for Ryan Alsop, County Administrative Officer
- Chief Deputy Sheriff Shelly Castaneda for Donny Youngblood, Sheriff-Coroner
- Matt Constantine, Director, Department of Public Health
- Nick Cullen, Director, Animal Services Department
- Senior Human Resources Manager Debbie Davis for Dena Murphy, Director, Department of Human Services
- Glenn Fankhauser, Director, Department of Agriculture and Measurement Standards
- Greg Fenton, Director, Engineering, Surveying, Permitting & Survey Services
- Chief Operating Officer Jared Leavitt for Russell Judd, CEO, Kern Medical
- Brian Marshall, Fire Chief and Emergency Services Director
- Lito Morillo, Director, Aging & Adult Services Department

Non-Voting Members:

- Georgianna Armstrong, Emergency Services Manager
- Field Representative Cheryl Taylor for Mike Maggard, Chairman, Board of Supervisors
- Deputy County Counsel Brian Van Wyk for Mark Nations, Kern County Counsel

Others:

- Wendy Benson, Administrative Coordinator, Fire Department-OES
- Jeannie Taylor, CERT Coordinator

Kern County Operational Area Advisory Committee

- Marlene Acosta, Office Services Technician, Kern County Fire Department-OES
- George Baker, EMS Coordinator/MHOAC, Kern County Emergency Medical Services
- Paul Bender, Sergeant, Bakersfield Police Department
- John Billdt, Detective, Bakersfield Police Department
- Zachary Bittle, Sergeant, Kern County Sheriff's Department
- Ian Chandler, Lieutenant, Kern County Sheriff's Department
- Frank Domingo, Supervising Communications Technician, Kern County Communications
- Daren Ellison, Commander, Kern County Sheriff's Department
- Nancy Fava, Clerk Typist, Bakersfield Police Department
- Adriana Flores, Emergency Services Coordinator, California Department of Social Services

- Carolyn Forster, Administrative Coordinator, Kern County Public Health Department
 - Dave Goodell, Chief, California City Fire Department
 - Megin Hughes, Disaster Program Manager, American Red Cross
 - Kori Linker, Emergency Services Coordinator, California Department of Social Services
 - Christopher Maloney, Emergency Management Officer, Naval Air Weapons Station, China Lake
 - Terri Mejorado, Emergency Services Coordinator, California Office of Emergency Services
 - Mike Nisser, Administrative Coordinator, Kern County Department of Human Services
 - Jeremy Oliver, Program Director, Kern County Aging and Adult Services Department
 - Megan Person, Director of Countywide Communications, Kern County Administrative Office
 - Noemi Salazar, Clerk Typist, Bakersfield Police Department
 - Charlene Sargent, Regional Disaster Response Coordinator, Adventist Community Services
 - Chrystal Sheppard, Public Health Project Specialist, Kern County Public Health Department
 - Brandon Smith, Battalion Chief, Kern County Fire Department
 - Jeannie Taylor, Kern County CERT Coordinator
 - Marty Williamson, Chief of Police, California State University, Bakersfield
- c. Approve, receive and file Summary of Proceedings for March 26, 2018, Emergency Council meeting –
- Motion by Mr. Constantine, seconded by Mr. Morillo, to approve, receive, and file the summary. All Ayes.
- d. Approve, receive and file Summary of Proceedings for May 9, 2018, Advisory Committee meeting –
- Motion by Ms. Armstrong, seconded by Mr. Constantine, to approve, receive, and file the summary. All Ayes.

2. PUBLIC PRESENTATIONS –

This portion of the meeting is reserved for persons to address the Council and/or Advisory Committee on any matter not on this agenda but under the jurisdiction of the Council and or Advisory Committee. Council and Committee members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Council and/or Committee at a later meeting. Also, the Council and/or Committee may take action to direct the staff to place a matter of business on a future agenda. Speakers are limited to two minutes. Please state your name before making your presentation. – None

3. BRIEF ON EMERGENCY COUNCIL PURPOSE AND PROJECTS –

a. BRIAN MARSHALL, FIRE CHIEF & DIRECTOR OF EMERGENCY SERVICES –

Chief Marshall briefed meeting participants on the Emergency Council's purpose and projects:

- The Kern Operational Area Emergency Council is established under Chapter 2.66 of the Kern County Ordinance Code. Emergency Council members are heads of County departments/divisions with primary roles in disaster response. The Fire Chief/Director of Emergency Services is the Chairman, and the Sheriff is the Vice Chairman.
- The Emergency Council is responsible for developing and adopting the County/Operational Area Emergency Operations Plan, emergency services organization, mutual aid plans and agreements, and other rules and regulations. In a disaster, the Council becomes the Emergency Management Group to support the emergency management process.
- Staff continues to move forward with the Emergency Operations Plan (EOP) update. Chief Marshall noted that the EOP will be completely rewritten. He said that to best meet its needs, the Kern OA will probably select a hybrid Federal/State/Local set of ESFs (Emergency Support Functions) that will be used to reformat the EOP, organize EOC activities during disasters, and restructure the Emergency Council agenda.
- Chief Marshall reported on efforts to enhance County capability for mass care and sheltering support for persons with disabilities. He noted that grant funds were used to stock three trailers with items to support persons with a variety of disabilities during mass care shelter operations and strategically stage them within the County. Chief Marshall reported that grant funds were also used to purchase a double-unit accessible shower/bathroom trailer, which will ensure that County sheltering operations meet accessibility standards. He reported on these and other efforts to enhance County disaster response capability for persons with disabilities to the Board of Supervisors at the April 10th meeting.
- Chief Marshall discussed planned updates to Operational Area Emergency Operations Center technology. He described a regional webcam project that will help responders monitor emergency situations.

4. BRIEF ON OPERATIONAL AREA ADVISORY COMMITTEE PURPOSE AND PROJECTS –

a. GEORGIANNA ARMSTRONG, INTERIM FACILITATOR –

Ms. Armstrong briefed meeting participants on the Advisory Committee's purpose and projects:

- The Kern County Operational Area Advisory Committee was established by Kern County Agreement 475-95. As defined in Agreement 475-95, the Advisory Committee was to include representatives from Kern County, the 11 incorporated cities, Kern County Superintendent of Schools, the Kern County Water Agency, and others. The Advisory Committee continues to be built out.
- The Advisory Committee is responsible for developing recommendations for policies and procedures for Emergency Management Organization operations to present to the Emergency Council for adoption. It will cooperate and participate with the

- Emergency Council during disasters through a systemic approach for planning, collecting and exchanging disaster intelligence, resource requests, and response efforts.
- The Advisory Committee is facilitating mutual aid agreements with other political subdivisions. Mutual aid involves lending assistance across jurisdictional boundaries. One might need mutual aid if an emergency response exceeds the local resources on hand. The agreements are for resources, other than fire- and law-related, such as public works-related equipment. The Kern County-area city managers group will soon review the final draft Agreement for potential adoption and implementation. To implement the Agreement after it is adopted, an Advisory Committee working group is preparing a tactical plan.
 - The Advisory Committee is compiling a jurisdictional emergency contact database. The database will be a password-protected online forum. The list is important because in an emergency, it is important to be able to reach the correct point of contact as quickly as possible.
 - The Advisory Committee is working with its members to conduct an Operational Area-wide exercise. Each member will participate but on a sliding scale, to the level to which they feel comfortable. Many jurisdictions plan to focus on communications; e.g., contacting their staff, the EOC, etc., via radio, telephone, and so on.
 - To help ensure qualified and competent staffing for Emergency Operations Centers, the California Specialized Training Institute Type 3 EOC Position Credentialing Program will be offered. Type 3 is the most basic type and is recommended for personnel working in local EOCs and Department Operations Centers (DOCs).
 - To help ensure jurisdictions to optimize disaster cost recovery opportunities, disaster finance/administration training will be offered. Chief Marshall emphasized the importance of disaster-related finance/administration expertise. He noted that no single jurisdiction can bear the cost of disaster. He said that capturing and tracking disaster-related costs is essential to maximizing the amount of disaster costs that are recovered when disaster cost recovery programs are offered through Cal OES and/or FEMA.

5. EMERGENCY SUPPORT FUNCTION ANNOUNCEMENTS OR REPORTS –

On their own initiative, Council and/or Committee members may make an announcement or report on their own activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Government Code Section 54954.2[a]). –

Chief Marshall discussed military resources and the process to support civilian operations during disaster events. He described a meeting last year with Southern California Emergency Preparedness Liaison Officer (EPLO) Region IX Team members about Defense Support of Civil Authorities (DSCA). Chief Marshall said that the Team is engaging Operational Areas, explaining the DSCA request process. He noted that requests for assistance run through the Region and State the same way as do all requests for assistance that cannot be fulfilled at the Operational Area level. Chief Marshall said that the support could be National Guard troops or active and reserve armed forces.

6. FACILITATED GROUP DISCUSSION ON DISASTER RESPONSE COORDINATION –

Using a disaster scenario as a starting point, meeting participants engaged in facilitated group discussions on disaster response coordination.

7. **ADJOURNMENT** – The meeting was adjourned at 10:00 a.m.

AMERICANS WITH DISABILITIES ACT (Government Code Section 54953.2)

The Kern County Emergency Council is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Emergency Council may request assistance at the Kern County Fire Department, Office of Emergency Services, located at 2601 Panorama Drive, Building “B”, Bakersfield, California or by calling the Emergency Services Manager at 661-873-2604. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting material available in alternate formats. Requests for assistance should be made five working days in advance of a meeting whenever possible.

KERN COUNTY OPERATIONAL AREA EMERGENCY COUNCIL REFERRALS UPDATED JUNE 25, 2018					
REFERRAL DATE	ITEM NO.	REFERRED TO	SUBJECT	REPORT BACK DATE	COMPLETED
OPEN REFERRALS					
12/17/2012	3.a	Kern County Fire Dept	Develop and present for approval CERT program guidelines for teams throughout the Kern Operational Area	3/18/2013	
12/17/2012	3.b	Kern County Fire Dept	Develop and present for approval Continuity of Operations Plan (COOP)	Unspecified	
12/17/2012	4.a.3	Office of Emergency Services	The Council directed Kern OES to research and report on EAS notification gaps to Spanish-speaking residents and persons in the Deaf or Hard of Hearing community.	3/18/2013	
COMPLETED REFERRALS					
02/26/2007	6a.	Office of Emergency Services	The Council authorized distribution of the [Pandemic Influenza] Continuity of Operations report and the related summary [to cities].	Unspecified	03/15/2007
05/21/2007	3b.	Office of Emergency Services	Chief Thompson indicated that staff would distribute the list of recommended action items [for Pandemic Influenza Continuity of Operations planning] to the Management group.	Unspecified	05/23/2007
05/21/2007	7.	Fire Department/County Administrative Office	Chief Thompson indicated that he would work with the County Administrative Office to ensure that the importance of developing plans for continuity of operations in the event of disasters is communicated to all County departments.	Unspecified	05/05/2009 10/15/2009
05/21/2007	5a.	Fire Department/Sheriff's Department/Information Technology Services	The Council agreed to ask Fire Department and Sheriff's Department staff to work with Information Technology Services to investigate interoperable, multi-media Reverse 911 system alternatives.	Unspecified	11/18/2008
08/20/07	4b.		Chief Thompson indicated that staff would continue to examine issues related to a Reverse 911 system. He noted that staff would form a subcommittee to continue		

KERN COUNTY OPERATIONAL AREA EMERGENCY COUNCIL REFERRALS UPDATED JUNE 25, 2018					
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			the examination process. In addition, input from potential stakeholders, including but not limited to County departments and incorporated cities, would be solicited. Chief Thompson asked those interested in participating on the subcommittee to contact him or Ms. Armstrong.		
08/20/07	4c.	Fire Department	<u>Emergency Operations Plan (EOP) update.</u> Mr. Errea suggested that staff prepare an EOP status report for the Board of Supervisors.	Unspecified	08/26/2008
			<u>Kern County/Operational Area functional exercise.</u> Chief Thompson asked Council members to inform him of any scheduling conflicts during that time frame [the week of January 14 or January 21, 2008].	Unspecified	01/24/2008
08/20/07	7b.a.	Financial Donations Management Work Group, through the Personnel Department	<u>Financial Donations Management Report.</u> Chief Thompson suggested that the work group identify the issues and recommend policies and procedures [related to donations management]. He noted that the current EOP does not include donations management policies and procedures. Mr. Quinn said that the work group would prepare a full range of donations management alternatives.	Unspecified	03/24/2008
08/20/2007	7c.	County Administrative Office	Mr. Errea noted that ITSD [Information Technology Services Division] staff successfully tested a mainframe backup system with San Luis Obispo County. He indicated he would ask County Public Information Officer Holly Vogel to find out more about the test. Update: Test is completed annually; no problems have been identified. Per ITSD Data Services/Telecommunications/Operations Division Chief Charles Anderson, the last date was March 12, 2010.	Unspecified	Regularly
11/26/2007	3c.	Fire Department	<u>Emergency Operations Plan (EOP) update.</u> [Chief Thompson] indicated that the draft EOP would be submitted to the Emergency Council at the February	02/25/2008	03/24/2008

KERN COUNTY OPERATIONAL AREA EMERGENCY COUNCIL REFERRALS UPDATED JUNE 25, 2018					
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			meeting for final approval and adoption on behalf of the Kern County/Operational Area.		
11/26/2007	6a.	Office of Emergency Services	<u>Review and recommend proposed Agreement with the Salvation Army.</u> It was agreed that the Fire Department would submit the <u>Agreement</u> to the Board of Supervisors.	Unspecified	On hold per Salvation Army
03/24/2008	4c.	Board of Supervisors	<u>Receive, approve and recommend for Board approval and adoption the updated Emergency Operations Plan.</u> Motion by Mr. Hensler, seconded by Mr. Price, to receive, approve, and recommend for Board approval and adoption the updated Emergency Operations Plan. Motion carried.	Unspecified	08/26/2008
03/24/2008	4d.	Board of Supervisors	<u>Receive, approve and recommend for Board approval amendment to County Ordinance 2.66.</u> Motion by Mr. Frapwell, seconded by Mr. Hensler, to receive, approve, and recommend for Board approval amendment to County Ordinance 2.66. Motion carried.	Unspecified	08/26/2008
03/24/2008	5a.	Fire Department/Office of Emergency Services	<u>County Preparedness Assessment measurement.</u> Mr. Errea directed staff to place on the next Council agenda an item to consider issues related to disaster preparedness performance measures.	06/16/2008	06/16/2008
03/24/2008	9b.a.	Board of Supervisors	<u>Presentation of Memorandum of Understanding developed to support Donations Management capability</u> i. Goodwill Industries ii. United Way After discussion, motion by Mr. Elliott, seconded by Mr. Frapwell, to finalize the MOUs and submit to the Board of Supervisors to approve the Goodwill Industries MOU and receive and file the United Way MOU. Motion carried.	Unspecified	04/22/2008
06/16/2008	8a.a.	General Services Division Administrative Services Officer/County Director of Policy Analysis/County Legislative Analyst	<u>Homeland Security Grants Update.</u> Ms. Barron reported that the federal government is considering changing its approach to grant awards to grants that require matching funds. She suggested enlisting the County's Legislative Analyst to communicate to the federal government the	Unspecified	09/2010

KERN COUNTY OPERATIONAL AREA EMERGENCY COUNCIL REFERRALS UPDATED JUNE 25, 2018					
REFERRAL DATE	ITEM NO.	REFERRED TO	SUBJECT	REPORT BACK DATE	COMPLETED
			negative impacts such a change might cause. Ms. Barron noted that such a change might cause some counties to back away from grant opportunities altogether. Mr. Errea directed Ms. Barron to work with Director of Policy Analysis Adel Klein and Legislative Analyst Allan Krauter to communicate with the federal government on the issue. <u>Update: Per Allan Krauter, Kern County's concerns have been communicated to the State.</u>		
06/16/2008	8c.	Department of Agriculture and Measurement Standards	<u>Other Non-Member Announcements or Reports.</u> Mr. Arroyo discussed an ongoing project to integrate pesticide application GIS data into Computer Aided Dispatch (CAD) to provide real-time information on possible agents involved in pesticide drifts. Chief Thompson indicated that he would ask Deputy Chief Brian Marshall contact Mr. Arroyo to facilitate the integration. Ms. Barron asked whether any systems or equipment is needed to facilitate the integration. Mr. Errea asked for an update on the project at the September 22 nd Council meeting. <u>Update: The Department of Agriculture and Measurement Standards will share a project update at the December 6, 2010, Council meeting.</u>	09/22/2008	12/06/2010
09/22/2008	3a.	Fire Department	<u>Discuss formation of a multi-discipline Disaster Assessment Response Team.</u> Mr. Errea indicated that staff should develop a more thorough report, including a plan of action and cost estimates, to present to the Council and eventually to the Board of Supervisors. <u>Update: The Fire Department will lead a discussion of the issue at the December 6, 2010, Council meeting.</u>	Unspecified	12/06/2010
09/22/2008	3b.	Fire Department/Office of Emergency Services	<u>Status report on Telephone Emergency Notification System (TENS) grant award.</u> Chief Thompson directed that finalists be asked about the potential impact of the area code overlay under consideration by the California Public Utilities Commission. He noted that the overlay	Unspecified	09/22/2008

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			could impact Kern County residents who live in the 760 area code.		
9/28/2008	5.	Office of Emergency Services/Environmental Health Services Department/County Administrative Office	<u>Council Member Announcements or Reports.</u> Mr. Nilon asked Ms. Armstrong to work with Mr. Constantine and a representative from the CAO to establish a reporting structure to brief jurisdictional executives on the results of TLO site assessments of publicly owned facilities and provide information about which countermeasures could be funded to implement TLO recommendations to improve facility security. He asked that the proposed structure be placed on the next Council agenda	12/07/2009	03/08/2010
6/18/2012	4a.	Public Health Department	The Council authorized review of the existing County ordinance establishing the Council to confirm appropriate Department representation and Council member voting authorization.	9/17/2012	9/17/2012
6/18/2012	5a.	County Counsel	The Council requested additional review of the Disaster Service Worker program and appropriate supporting protocols for the County of Kern.	9/17/2012	9/17/2012

2013 ISABELLA DAM FAILURE MASS EVACUATION FUNCTIONAL EXERCISE IMPROVEMENT PLAN CORRECTIVE ACTION ITEMS UPDATED JUNE 25, 2018						
CORRECTIVE ACTION DESCRIPTION	PRIMARY RESPONSIBLE AGENCY	AGENCY POC	PROJECTED START DATE	REPORT BACK DATE	COMPLETED	
CAPABILITY: Emergency Operations Center Management						
OBSERVATION TITLE: Direct Emergency Operation Center's (EOC's) Tactical Operations						
RECOMMENDATION: Provide additional ICS training and establish cyclical review.						
1.1.1.1. Review and confirm online ICS training is completed and tracked by responding Departments	County of Kern, City of Bakersfield	County: Under direction of Emergency Council City: Bakersfield Fire	Second Quarter 2013	N/A: Ongoing function to address staffing changes	In Progress	
1.1.1.2. Schedule and deliver classroom based ICS-300 and ICS-400 training annually (dependent on grant funding)	Kern County OES	Emergency Manager	Fall 2013 and annually thereafter	N/A: Ongoing function to address staffing changes	In Progress	
1.1.1.3. Schedule and deliver EOC Operations training annually (dependent on grant funding)	County of Kern, City of Bakersfield	County: Emergency Manager City: Bakersfield Fire	Summer/Fall 2013 and annually thereafter	N/A: Ongoing to address staffing changes	In Progress	
1.1.1.4. Develop training videos to familiarize large number of jurisdictional personnel to response actions defined in evacuation plans	County of Kern	Emergency Manager	Upon completion of plan review and update		Pending	
RECOMMENDATION: Noise levels in busy EOCs/DOCs are the norm. Headphones, particularly wireless units could solve this issue as well as allowing free movement around the EOC while staying in contact via wireless headphones.						
1.1.2.1. Obtain telephone headsets for EOC Ops Room (as funding permits)	Kern County OES	Emergency Manager	April 2013	May 2013	May 2013	
1.1.2.2. Adjust EOC Ops Room telephone ring patterns, customized by Section	Kern County OES	Emergency Manager	April 2013	April 2013	April 2013	

2013 ISABELLA DAM FAILURE MASS EVACUATION FUNCTIONAL EXERCISE IMPROVEMENT PLAN CORRECTIVE ACTION ITEMS UPDATED JUNE 25, 2018						
CORRECTIVE ACTION DESCRIPTION	PRIMARY RESPONSIBLE AGENCY	AGENCY POC	PROJECTED START DATE	REPORT BACK DATE	COMPLETED	
OBSERVATION TITLE: Identify and Address Issues						
RECOMMENDATION: Make effective use of the large wall displays of selected computer monitors by defining display content and who is responsible for selecting and posting items that fall within the content guidelines for each screen.						
1.2.1.1. Establish work group to review EOC procedures to determine status board display requirements and optimal usage	Kern County OES	Emergency Manager	June 2013	August 2013	Open	
1.2.1.2. Reconcile status board display requirements to technical capability of audio/visual system	Kern County Fire	IT Manager	Sept 2013	Nov 2013	Pending	
OBSERVATION TITLE: Support and Coordinate Response						
RECOMMENDATION: Implement regular briefings within EOC, as appropriate						
1.3.1.1. Review EOC Procedures, revise as needed, assess and modify staffing positions	Reference 1.2.1.1	Reference 1.2.1.1	Reference 1.2.1.1	Reference 1.2.1.1	Open	
CAPABILITY: Citizen Evacuation and Shelter-In-Place						
OBSERVATION TITLE: Develop and Maintain Plans, Procedures, Programs, and Systems.						
RECOMMENDATION: When the plan is reviewed that all options be carefully examined and all organizations responsible for implementing the plan be involved to avoid further confusion from basic changes to the heart of the plan						
2.1.1.1. Establish Work Group to review and update Dam Failure Evacuation plan; revise and update Alert & Response Level actions as needed; submit for Emergency Council and governing body approval	County of Kern, City of Bakersfield	Emergency Manager	June 2013	December 2013	Open	
2.1.1.2. Establish Work Group to review and update Transportation Plan for Persons with Access & Functional Needs; submit for Emergency Council and governing body approval	County of Kern, City of Bakersfield	Emergency Manager	June 2013	December 2013	In Progress	
RECOMMENDATION: Expand potential flood inundation areas to resource planning.						
2.1.2.1. Develop database of sites for mass shelter operations; develop MOUs	County of Kern	EOC Logistics Section (General Services Department)	June 2013	December 2013	Open	

2013 ISABELLA DAM FAILURE MASS EVACUATION FUNCTIONAL EXERCISE IMPROVEMENT PLAN CORRECTIVE ACTION ITEMS UPDATED JUNE 25, 2018					
CORRECTIVE ACTION DESCRIPTION	PRIMARY RESPONSIBLE AGENCY	AGENCY POC	PROJECTED START DATE	REPORT BACK DATE	COMPLETED
2.1.2.2. Develop database of sites for medical shelters and alternate care sites	County of Kern	EMS Department	June 2013	December 2013	Open
RECOMMENDATION: Ensure efficient distribution and availability of key plans					
2.1.3.1. Confirm online and website availability of plans	Kern County Fire	IT Manager	December 2013	March 2014	Pending
RECOMMENDATION: Review options and costs and add a multiple language capability in response to this AFN population issue					
2.1.4.1. Investigate availability of translation (language and ASL) services	County of Kern	EOC Logistics Section (General Services Department)	June 2013	Sept 2013	Open
2.1.4.2. Obtain equipment as needed to support translation services (dependent on grant funding)	County of Kern	Emergency Manager	October 2013	November 2013	Pending
RECOMMENDATION: Review EOC/DOC staffing and consider designating and staffing Scribe positions where appropriate					
2.1.5.1. Review EOC Procedures, assess and modify staffing positions as appropriate	Reference 1.2.1.1	Reference 1.2.1.1	Reference 1.2.1.1	Reference 1.2.1.1	Open
CAPABILITY: Emergency Public Information and Warning					
OBSERVATION TITLE: Develop and Maintain Plans, Procedures, Programs, and Systems.					
RECOMMENDATION: PIOs should be provided with additional emergency-related training and practice to include blocks of training on JIC organization and function.					
3.1.1.1. Identify appropriate training; request grant funds as needed and coordinate training delivery	Kern County Fire	PIO	April 2013	Ongoing periodically to address staff changes	May 2013
RECOMMENDATION: Provide training and scheduled refresher training to agency heads and management on the duties and responsibilities of agency PIOs and the JIC when a JIC is established					
3.1.2.1. Identify appropriate training; request grant funds as needed and coordinate training delivery	Kern County Fire	PIO	Third Quarter 2013	Ongoing periodically to address staff changes	June 2013
RECOMMENDATION: Review JIC equipment and facilities and, as budgets and overall county priorities support, fill gaps.					
3.1.3.1. Finalize JIC layout, and identify equipment gaps	Kern County Fire	PIO	June 2013	September 2013	May 2013

2013 ISABELLA DAM FAILURE MASS EVACUATION FUNCTIONAL EXERCISE IMPROVEMENT PLAN CORRECTIVE ACTION ITEMS UPDATED JUNE 25, 2018					
CORRECTIVE ACTION DESCRIPTION	PRIMARY RESPONSIBLE AGENCY	AGENCY POC	PROJECTED START DATE	REPORT BACK DATE	COMPLETED
3.1.3.2. Procure JIC equipment, as budget and/or grant funds permit.	Kern County OES	Emergency Manager	October 2013 (depending on funding)		May 2013
CAPABILITY: WebEOC					
OBSERVATION TITLE: Improvement systemic use of WebEOC					
RECOMMENDATION: Convene working group with representation of all local agencies using WebEOC					
4.1.1.1. Reassess current protocol of WebEOC use, identify areas for improvement, develop recommendations	Kern County OES	Planner	April 2013	Ongoing periodically to address staff changes	In Progress
RECOMMENDATION: Train department designees					
4.1.2.1. Identify appropriate training; request grant funds as needed and coordinate training delivery	Kern County Fire	PIO	Third Quarter 2013	Ongoing periodically to address staff changes	In Progress