

KERN COUNTY OPERATIONAL AREA EMERGENCY COUNCIL

MARCH 27, 2017 8:30 A.M. TO 10:00 A.M.

Kern Emergency Operations Center
2601 Panorama Drive, Building B, Bakersfield CA 93306

SUMMARY OF PROCEEDINGS

1. CALL MEETING TO ORDER, RYAN ALSOP, CHAIR – The meeting was called to order at 8:33 a.m.

a. Self introductions –

Voting Members:

- Ryan Alsop, County Administrative Officer
- Associate Hospital Administrator Benjamin Andersen for Russell Judd, CEO, Kern Medical
- Matt Constantine, Director, Department of Public Health
- Nick Cullen, Director, Animal Services Department
- Greg Fenton, Director, Engineering, Surveying, Permitting & Survey Services
- Special Projects Manager Kimberly Fleming for Assistant CAO for General Services
- Deputy Director Ed Greynolds for Glenn Fankhauser, Acting Director, Department of Agriculture and Measurement Standards
- Disaster Response Coordinator Jayde Howe for Bill Walker, Director, Behavioral Health and Recovery Services Department
- Claudia Jonah, M.D., Public Health Officer
- Brian Marshall, Fire Chief and Emergency Services Director
- Craig Pope, Director, Public Works Department
- Chief Deputy Director Cindy Uetz for Dena Murphy, Director, Department of Human Services
- Undersheriff Brian Wheeler for Donny Youngblood, Sheriff-Coroner

Non-Voting Members:

- Georgianna Armstrong, Emergency Services Manager
- Chief Deputy County Counsel Gurujodha Khalsa for Mark Nations, Interim County Counsel

Others:

- Tom Beckett, Technology Services Manager, Department of Public Health
- Wendy Benson, Administrative Coordinator, Fire Department-OES
- Michael Goulart, Principal Human Resources Analyst
- Brent Moon, Deputy Fire Chief

b. Approve, receive and file Summary of Proceedings for December 21, 2016, meeting –

Motion by Chief Marshall, seconded by Mr. Constantine, to approve, receive and file the summary. All Ayes.

2. PUBLIC PRESENTATIONS

This portion of the meeting is reserved for persons to address the Council on any matter not on this agenda but under the jurisdiction of the Council. Council members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Council at a later meeting. Also, the Council may take action to direct the staff to place a matter of

business on a future agenda. Speakers are limited to two minutes. Please state your name before making your presentation. – None

3. **BRIAN MARSHALL, FIRE CHIEF & DIRECTOR OF EMERGENCY SERVICES, ITEMS –**

a. Erskine Fire EOC Activation: Lessons learned and recommendations for improvement –

RECOMMENDED ACTION: *Receive report, approve recommendations and direct staff to develop implementation strategy for Council review and approval.*

Deputy Fire Chief Moon made a presentation on Kern EOC response and review. He noted that County departments, in addition to planning for daily operations, should plan for events that require EOC activation. Specifically, if and as appropriate, departments should develop plans to deploy field-level personnel, deploy personnel to the EOC, and maintain staffing during sustained operations. Chief Moon observed that much of the staffing infrastructure is in place, but it would be good to plan more for sustained operations and develop the infrastructure through regular exercises.

Ms. Armstrong concurred that it would be good to develop more depth as Chief Moon described. She noted that developing more depth in the EOC Planning/Intelligence Section has been discussed in the past. Ms. Armstrong said that the Kern Emergency Operations Plan assigns EOC Planning/Intel Section responsibilities to Kern OES staff, but OES staff cannot fulfill both OES-related duties and Planning/Intel Section responsibilities. She indicated that if the Council plans to take the position that more Kern County departments need to be involved in EOC activations, it must be supported by department heads. Ms. Armstrong noted that beefing up EOC staffing requires bringing in a lot more staff and getting a lot more buy-in from County department heads.

Mr. Constantine requested more direction about the type of EOC Planning/Intel Section staffing needed. He suggested using the ReadyKern notification system to alert designated staff to report to the EOC during activations. Chief Marshall directed staff to determine appropriate Planning/Intel Section staffing. He indicated that the Fire Department staff would be willing to train and expose other County staff to real-life Incident Action Plan-type development. Chief Marshall suggested that Fire Department staff set up a Planning/Intel Section demonstration for County department heads to learn about Section activities and expectations.

Mr. Khalsa suggested running EOC staffing through Lean Six Sigma analysis. Chief Marshall indicated that although EOC staffing is not developed enough at this point for Lean Six Sigma analysis to be completed, it is a good idea and can be done after more development has been completed.

Chief Marshall directed staff to prepare an update on EOC Planning/Intel Section staffing and develop a plan to work through the other EOC sections to ensure section staff are identified, trained, and ready to go. The update and plan will be referred to the Council Chairman.

Ms. Armstrong noted that the CERT (Community Emergency Response Team) program is growing and that EMPG (Emergency Management Performance Grant) funds are being used to conduct background checks and to fill function-specific extra-help positions at the EOC and at Fire Department Headquarters. She indicated that future

EMPG funds will be used to also hire an extra-help CERT coordinator. Chief Marshall noted that Fire IT and County IT staff are working on a pilot program to set up a Countywide camera system. The system will start small, with cameras installed on Bear Mountain and one other site.

After discussion, motion by Mr. Constantine, seconded by Mr. Cullen, to receive report and direct staff to develop for Council review and approval an EOC-wide staffing plan that will ensure that section staff are identified, trained, and ready for deployment. All Ayes.

b. Proposed modifications to County Ordinance 2.66 –

RECOMMENDED ACTION: *Receive report, approve recommendations and direct staff to submit revisions for Board consideration.*

The proposed modifications to County Ordinance Code 2.66 were reviewed. Sections detailing continuity of government and Board of Supervisors standby officers were added and Emergency Council membership was updated to reflect recent County reorganization. It was pointed out that the current Emergency Council membership does not reflect EOC staffing during activations. Chief Marshall proposed revising Emergency Council membership to replicate what happens in the EOC to have a more efficient, more representative Council. For example: Chairman – Fire Chief/Director of Emergency Services; Vice Chairman – Sheriff; Policy – County Administrative Officer. Chief Marshall suggested adding the Environmental Health Services Director to the Council.

Mr. Alsop suggested that the County PIO attend future Council meetings. Ms. Armstrong asked whether, if EOC staffing is being reflected in Emergency Council membership, should a representative for the Finance/Administration Section be added as a non-voting member? She indicated she believes that a more active Finance/Administration Section that is tracking emergency response support costs, authorizing related expenditures, and working on disaster cost recovery would enhance EOC operations. Mr. Alsop said that the County Administrative Office will continue to have one voting member on the Council and suggested not adding any other CAO positions to the Council. He indicated he will ensure that a staff member from the CAO's Budget, Finance and Compliance section will attend future Council meetings.

After discussion, motion by Mr. Constantine, seconded by Mr. Fenton, to receive report, approve modifications to County Ordinance 2.66, and make the following additional modifications:

- Fire Chief/Director of Emergency Services – Chairman,
- Sheriff/Coroner – Vice Chairman,
- County Administrative Officer – Policy,
- Add the Environmental Health Services Director to the Council, and
- Add the Fire Department PIO and CAO Budget, Finance and Compliance staff member to the Council as non-voting members.

All Ayes.

Motion by Chief Marshall, seconded by Mr. Constantine, to refer County Ordinance 2.66 to County Counsel to make modifications as described. All Ayes.

Mr. Alsop exited the meeting.

- c. Status report on Kern Op Area OES Coordinators Group –

RECOMMENDED ACTION: *Receive report*

Chief Marshall reported that Kern OES staff and law enforcement, EMS, and fire resources are conducting weekly radio checks. Each week, radio checks are conducted on successive weeks on either the XKE SW repeater or Mutual Aid channel. The purpose of the Countywide, interdisciplinary weekly radio checks is to ensure interoperability. Weekly radio checks will eventually be expanded to Department Operations Centers.

Motion by Mr. Constantine, seconded by Mr. Fenton, to receive report. All Ayes.

4. MATT CONSTANTINE, DIRECTOR, DEPARTMENT OF PUBLIC HEALTH, ITEM –

- a. Presentation of proposed improvement and utilization of GIS in EOC incident response –

RECOMMENDED ACTION: *Receive report, direct staff to develop implementation strategy for Council review and approval*

Mr. Constantine proposed that GIS specialists from the General Services Division and Fire, Public Health, and Public Works Departments collaborate to develop a system to use during disasters to identify areas of concern and set up maps with appropriate layers so that all those involved in EOC operations have access to the same information simultaneously. The plan would include assigning a GIS specialist to be at the EOC during activations. He requested a referral to assemble the group of GIS specialists to develop an action plan for Council review. Chief Marshall asked whether Emergency Council membership should be expanded to include the GIS function. Mr. Constantine suggested waiting to consider expanding Council membership. After discussion, motion by Mr. Fenton, seconded by Dr. Jonah, to direct the Public Health Services Director to assemble a group to develop for Council review and approval a plan for utilizing GIS in the EOC during emergencies. All Ayes.

COUNCIL MEMBER ANNOUNCEMENTS OR REPORTS

On their own initiative, Council members may make an announcement or report on their own activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Government Code Section 54954.2[a]).

- Chief Marshall described a couple of upcoming meetings with representatives from the armed services about utilizing military resources during future disasters. He said he would report on the meetings at the next Council meeting.
- He reported that the Department recently recorded aerial footage of the Caliente Creek drainage and damage sustained during last winter's storms. Chief Marshall said that the

KERN COUNTY OPERATIONAL AREA EMERGENCY COUNCIL REFERRALS UPDATED MARCH 27, 2017					
REFERRAL DATE	ITEM No.	REFERRED TO	SUBJECT	REPORT BACK DATE	COMPLETED
OPEN REFERRALS					
12/17/2012	3.a	Kern County Fire Dept	Develop and present for approval CERT program guidelines for teams throughout the Kern Operational Area	3/18/2013	
12/17/2012	3.b	Kern County Fire Dept	Develop and present for approval Continuity of Operations Plan (COOP)	Unspecified	
12/17/2012	4.a.3	Office of Emergency Services	The Council directed Kern OES to research and report on EAS notification gaps to Spanish-speaking residents and persons in the Deaf or Hard of Hearing community.	3/18/2013	
COMPLETED REFERRALS					
02/26/2007	6a.	Office of Emergency Services	The Council authorized distribution of the [Pandemic Influenza] Continuity of Operations report and the related summary [to cities].	Unspecified	03/15/2007
05/21/2007	3b.	Office of Emergency Services	Chief Thompson indicated that staff would distribute the list of recommended action items [for Pandemic Influenza Continuity of Operations planning] to the Management group.	Unspecified	05/23/2007
05/21/2007	7.	Fire Department/County Administrative Office	Chief Thompson indicated that he would work with the County Administrative Office to ensure that the importance of developing plans for continuity of operations in the event of disasters is communicated to all County departments.	Unspecified	05/05/2009 10/15/2009
05/21/2007	5a.	Fire Department/Sheriff's Department/Information Technology Services	The Council agreed to ask Fire Department and Sheriff's Department staff to work with Information Technology Services to investigate interoperable, multi-media Reverse 911 system alternatives.	Unspecified	11/18/2008
08/20/07	4b.		Chief Thompson indicated that staff would continue to examine issues related to a Reverse 911 system. He noted that staff would form a subcommittee to continue		

KERN COUNTY OPERATIONAL AREA EMERGENCY COUNCIL REFERRALS UPDATED MARCH 27, 2017					
REFERRAL DATE	ITEM NO.	REFERRED TO	SUBJECT	REPORT BACK DATE	COMPLETED
			the examination process. In addition, input from potential stakeholders, including but not limited to County departments and incorporated cities, would be solicited. Chief Thompson asked those interested in participating on the subcommittee to contact him or Ms. Armstrong.		
08/20/07	4c.	Fire Department	<u>Emergency Operations Plan (EOP) update.</u> Mr. Errea suggested that staff prepare an EOP status report for the Board of Supervisors.	Unspecified	08/26/2008
			<u>Kern County/Operational Area functional exercise.</u> Chief Thompson asked Council members to inform him of any scheduling conflicts during that time frame [the week of January 14 or January 21, 2008].	Unspecified	01/24/2008
08/20/07	7b.a.	Financial Donations Management Work Group, through the Personnel Department	<u>Financial Donations Management Report.</u> Chief Thompson suggested that the work group identify the issues and recommend policies and procedures [related to donations management]. He noted that the current EOP does not include donations management policies and procedures. Mr. Quinn said that the work group would prepare a full range of donations management alternatives.	Unspecified	03/24/2008
08/20/2007	7c.	County Administrative Office	Mr. Errea noted that ITSD [Information Technology Services Division] staff successfully tested a mainframe backup system with San Luis Obispo County. He indicated he would ask County Public Information Officer Holly Vogel to find out more about the test. Update: Test is completed annually; no problems have been identified. Per ITSD Data Services/Telecommunications/Operations Division Chief Charles Anderson, the last date was March 12, 2010.	Unspecified	Regularly
11/26/2007	3c.	Fire Department	<u>Emergency Operations Plan (EOP) update.</u> [Chief Thompson] indicated that the draft EOP would be submitted to the Emergency Council at the February	02/25/2008	03/24/2008

KERN COUNTY OPERATIONAL AREA EMERGENCY COUNCIL REFERRALS UPDATED MARCH 27, 2017					
REFERRAL DATE	ITEM NO.	REFERRED TO	SUBJECT	REPORT BACK DATE	COMPLETED
			meeting for final approval and adoption on behalf of the Kern County/Operational Area.		
11/26/2007	6a.	Office of Emergency Services	<u>Review and recommend proposed Agreement with the Salvation Army.</u> It was agreed that the Fire Department would submit the <u>Agreement</u> to the Board of Supervisors.	Unspecified	On hold per Salvation Army
03/24/2008	4c.	Board of Supervisors	<u>Receive, approve and recommend for Board approval and adoption the updated Emergency Operations Plan.</u> Motion by Mr. Hensler, seconded by Mr. Price, to receive, approve, and recommend for Board approval and adoption the updated Emergency Operations Plan. Motion carried.	Unspecified	08/26/2008
03/24/2008	4d.	Board of Supervisors	<u>Receive, approve and recommend for Board approval amendment to County Ordinance 2.66.</u> Motion by Mr. Frapwell, seconded by Mr. Hensler, to receive, approve, and recommend for Board approval amendment to County Ordinance 2.66. Motion carried.	Unspecified	08/26/2008
03/24/2008	5a.	Fire Department/Office of Emergency Services	<u>County Preparedness Assessment measurement.</u> Mr. Errea directed staff to place on the next Council agenda an item to consider issues related to disaster preparedness performance measures.	06/16/2008	06/16/2008
03/24/2008	9b.a.	Board of Supervisors	<u>Presentation of Memorandum of Understanding developed to support Donations Management capability</u> i. Goodwill Industries ii. United Way After discussion, motion by Mr. Elliott, seconded by Mr. Frapwell, to finalize the MOUs and submit to the Board of Supervisors to approve the Goodwill Industries MOU and receive and file the United Way MOU. Motion carried.	Unspecified	04/22/2008
06/16/2008	8a.a.	General Services Division Administrative Services Officer/County Director of Policy Analysis/County Legislative Analyst	<u>Homeland Security Grants Update.</u> Ms. Barron reported that the federal government is considering changing its approach to grant awards to grants that require matching funds. She suggested enlisting the County's Legislative Analyst to communicate to the federal government the	Unspecified	09/2010

KERN COUNTY OPERATIONAL AREA EMERGENCY COUNCIL REFERRALS UPDATED MARCH 27, 2017					
REFERRAL DATE	ITEM NO.	REFERRED TO	SUBJECT	REPORT BACK DATE	COMPLETED
			negative impacts such a change might cause. Ms. Barron noted that such a change might cause some counties to back away from grant opportunities altogether. Mr. Errea directed Ms. Barron to work with Director of Policy Analysis Adel Klein and Legislative Analyst Allan Krauter to communicate with the federal government on the issue. <u>Update: Per Allan Krauter, Kern County's concerns have been communicated to the State.</u>		
06/16/2008	8c.	Department of Agriculture and Measurement Standards	<u>Other Non-Member Announcements or Reports.</u> Mr. Arroyo discussed an ongoing project to integrate pesticide application GIS data into Computer Aided Dispatch (CAD) to provide real-time information on possible agents involved in pesticide drifts. Chief Thompson indicated that he would ask Deputy Chief Brian Marshall contact Mr. Arroyo to facilitate the integration. Ms. Barron asked whether any systems or equipment is needed to facilitate the integration. Mr. Errea asked for an update on the project at the September 22 nd Council meeting. <u>Update: The Department of Agriculture and Measurement Standards will share a project update at the December 6, 2010, Council meeting.</u>	09/22/2008	12/06/2010
09/22/2008	3a.	Fire Department	<u>Discuss formation of a multi-discipline Disaster Assessment Response Team.</u> Mr. Errea indicated that staff should develop a more thorough report, including a plan of action and cost estimates, to present to the Council and eventually to the Board of Supervisors. <u>Update: The Fire Department will lead a discussion of the issue at the December 6, 2010, Council meeting.</u>	Unspecified	12/06/2010
09/22/2008	3b.	Fire Department/Office of Emergency Services	<u>Status report on Telephone Emergency Notification System (TENS) grant award.</u> Chief Thompson directed that finalists be asked about the potential impact of the area code overlay under consideration by the California Public Utilities Commission. He noted that the overlay	Unspecified	09/22/2008

KERN COUNTY OPERATIONAL AREA EMERGENCY COUNCIL REFERRALS UPDATED MARCH 27, 2017					
REFERRAL DATE	ITEM No.	REFERRED TO	SUBJECT	REPORT BACK DATE	COMPLETED
			could impact Kern County residents who live in the 760 area code.		
9/28/2008	5.	Office of Emergency Services/Environmental Health Services Department/County Administrative Office	<u>Council Member Announcements or Reports.</u> Mr. Nilon asked Ms. Armstrong to work with Mr. Constantine and a representative from the CAO to establish a reporting structure to brief jurisdictional executives on the results of TLO site assessments of publicly owned facilities and provide information about which countermeasures could be funded to implement TLO recommendations to improve facility security. He asked that the proposed structure be placed on the next Council agenda	12/07/2009	03/08/2010
6/18/2012	4a.	Public Health Department	The Council authorized review of the existing County ordinance establishing the Council to confirm appropriate Department representation and Council member voting authorization.	9/17/2012	9/17/2012
6/18/2012	5a.	County Counsel	The Council requested additional review of the Disaster Service Worker program and appropriate supporting protocols for the County of Kern.	9/17/2012	9/17/2012

2013 ISABELLA DAM FAILURE MASS EVACUATION FUNCTIONAL EXERCISE IMPROVEMENT PLAN CORRECTIVE ACTION ITEMS UPDATED MARCH 27, 2017						
CORRECTIVE ACTION DESCRIPTION	PRIMARY RESPONSIBLE AGENCY	AGENCY POC	PROJECTED START DATE	REPORT BACK DATE	COMPLETED	
CAPABILITY: Emergency Operations Center Management						
OBSERVATION TITLE: Direct Emergency Operation Center's (EOC's) Tactical Operations						
RECOMMENDATION: Provide additional ICS training and establish cyclical review.						
1.1.1.1. Review and confirm online ICS training is completed and tracked by responding Departments	County of Kern, City of Bakersfield	County: Under direction of Emergency Council City: Bakersfield Fire	Second Quarter 2013	N/A: Ongoing function to address staffing changes	In Progress	
1.1.1.2. Schedule and deliver classroom based ICS-300 and ICS-400 training annually (dependent on grant funding)	Kern County OES	Emergency Manager	Fall 2013 and annually thereafter	N/A: Ongoing function to address staffing changes	In Progress	
1.1.1.3. Schedule and deliver EOC Operations training annually (dependent on grant funding)	County of Kern, City of Bakersfield	County: Emergency Manager City: Bakersfield Fire	Summer/Fall 2013 and annually thereafter	N/A: Ongoing to address staffing changes	In Progress	
1.1.1.4. Develop training videos to familiarize large number of jurisdictional personnel to response actions defined in evacuation plans	County of Kern	Emergency Manager	Upon completion of plan review and update		Pending	
RECOMMENDATION: Noise levels in busy EOCs/DOCs are the norm. Headphones, particularly wireless units could solve this issue as well as allowing free movement around the EOC while staying in contact via wireless headphones.						
1.1.2.1. Obtain telephone headsets for EOC Ops Room (as funding permits)	Kern County OES	Emergency Manager	April 2013	May 2013	May 2013	
1.1.2.2. Adjust EOC Ops Room telephone ring patterns, customized by Section	Kern County OES	Emergency Manager	April 2013	April 2013	April 2013	

2013 ISABELLA DAM FAILURE MASS EVACUATION FUNCTIONAL EXERCISE IMPROVEMENT PLAN CORRECTIVE ACTION ITEMS UPDATED MARCH 27, 2017						
CORRECTIVE ACTION DESCRIPTION	PRIMARY RESPONSIBLE AGENCY	AGENCY POC	PROJECTED START DATE	REPORT BACK DATE	COMPLETED	
OBSERVATION TITLE: Identify and Address Issues						
RECOMMENDATION: Make effective use of the large wall displays of selected computer monitors by defining display content and who is responsible for selecting and posting items that fall within the content guidelines for each screen.						
1.2.1.1. Establish work group to review EOC procedures to determine status board display requirements and optimal usage	Kern County OES	Emergency Manager	June 2013	August 2013	Open	
1.2.1.2. Reconcile status board display requirements to technical capability of audio/visual system	Kern County Fire	IT Manager	Sept 2013	Nov 2013	Pending	
OBSERVATION TITLE: Support and Coordinate Response						
RECOMMENDATION: Implement regular briefings within EOC, as appropriate						
1.3.1.1. Review EOC Procedures, revise as needed, assess and modify staffing positions	Reference 1.2.1.1	Reference 1.2.1.1	Reference 1.2.1.1	Reference 1.2.1.1	Open	
CAPABILITY: Citizen Evacuation and Shelter-In-Place						
OBSERVATION TITLE: Develop and Maintain Plans, Procedures, Programs, and Systems.						
RECOMMENDATION: When the plan is reviewed that all options be carefully examined and all organizations responsible for implementing the plan be involved to avoid further confusion from basic changes to the heart of the plan						
2.1.1.1. Establish Work Group to review and update Dam Failure Evacuation plan; revise and update Alert & Response Level actions as needed; submit for Emergency Council and governing body approval	County of Kern, City of Bakersfield	Emergency Manager	June 2013	December 2013	Open	
2.1.1.2. Establish Work Group to review and update Transportation Plan for Persons with Access & Functional Needs; submit for Emergency Council and governing body approval	County of Kern, City of Bakersfield	Emergency Manager	June 2013	December 2013	In Progress	
RECOMMENDATION: Expand potential flood inundation areas to resource planning.						
2.1.2.1. Develop database of sites for mass shelter operations; develop MOUs	County of Kern	EOC Logistics Section (General Services Department)	June 2013	December 2013	Open	

2013 ISABELLA DAM FAILURE MASS EVACUATION FUNCTIONAL EXERCISE IMPROVEMENT PLAN CORRECTIVE ACTION ITEMS UPDATED MARCH 27, 2017					
CORRECTIVE ACTION DESCRIPTION	PRIMARY RESPONSIBLE AGENCY	AGENCY POC	PROJECTED START DATE	REPORT BACK DATE	COMPLETED
2.1.2.2. Develop database of sites for medical shelters and alternate care sites	County of Kern	EMS Department	June 2013	December 2013	Open
RECOMMENDATION: Ensure efficient distribution and availability of key plans					
2.1.3.1. Confirm online and website availability of plans	Kern County Fire	IT Manager	December 2013	March 2014	Pending
RECOMMENDATION: Review options and costs and add a multiple language capability in response to this AFN population issue					
2.1.4.1. Investigate availability of translation (language and ASL) services	County of Kern	EOC Logistics Section (General Services Department)	June 2013	Sept 2013	Open
2.1.4.2. Obtain equipment as needed to support translation services (dependent on grant funding)	County of Kern	Emergency Manager	October 2013	November 2013	Pending
RECOMMENDATION: Review EOC/DOC staffing and consider designating and staffing Scribe positions where appropriate					
2.1.5.1. Review EOC Procedures, assess and modify staffing positions as appropriate	Reference 1.2.1.1	Reference 1.2.1.1	Reference 1.2.1.1	Reference 1.2.1.1	Open
CAPABILITY: Emergency Public Information and Warning					
OBSERVATION TITLE: Develop and Maintain Plans, Procedures, Programs, and Systems.					
RECOMMENDATION: PIOs should be provided with additional emergency-related training and practice to include blocks of training on JIC organization and function.					
3.1.1.1. Identify appropriate training; request grant funds as needed and coordinate training delivery	Kern County Fire	PIO	April 2013	Ongoing periodically to address staff changes	May 2013
RECOMMENDATION: Provide training and scheduled refresher training to agency heads and management on the duties and responsibilities of agency PIOs and the JIC when a JIC is established					
3.1.2.1. Identify appropriate training; request grant funds as needed and coordinate training delivery	Kern County Fire	PIO	Third Quarter 2013	Ongoing periodically to address staff changes	June 2013
RECOMMENDATION: Review JIC equipment and facilities and, as budgets and overall county priorities support, fill gaps.					
3.1.3.1. Finalize JIC layout, and identify equipment gaps	Kern County Fire	PIO	June 2013	September 2013	May 2013

2013 ISABELLA DAM FAILURE MASS EVACUATION FUNCTIONAL EXERCISE IMPROVEMENT PLAN CORRECTIVE ACTION ITEMS UPDATED MARCH 27, 2017					
CORRECTIVE ACTION DESCRIPTION	PRIMARY RESPONSIBLE AGENCY	AGENCY POC	PROJECTED START DATE	REPORT BACK DATE	COMPLETED
3.1.3.2. Procure JIC equipment, as budget and/or grant funds permit.	Kern County OES	Emergency Manager	October 2013 (depending on funding)		May 2013
CAPABILITY: WebEOC					
OBSERVATION TITLE: Improvement systemic use of WebEOC					
RECOMMENDATION: Convene working group with representation of all local agencies using WebEOC					
4.1.1.1. Reassess current protocol of WebEOC use, identify areas for improvement, develop recommendations	Kern County OES	Planner	April 2013	Ongoing periodically to address staff changes	In Progress
RECOMMENDATION: Train department designees					
4.1.2.1. Identify appropriate training; request grant funds as needed and coordinate training delivery	Kern County Fire	PIO	Third Quarter 2013	Ongoing periodically to address staff changes	In Progress